



## HARTWELL PARISH COUNCIL

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### Parish Council Minutes 12<sup>th</sup> September 2019

Present: Cllrs Jones, Budden, Hawley, Heron

SNC Cllr Budden (also HPC Cllr)

3 members of the public 1 representative Gallifordtry

Clerk Lynn Lavender

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| 164/2019 | <b>Apologies approved for absence</b> from Cllrs Barker & Burrows Noted Cllr Clarke NCC  |
|          | <b>Declarations of Interest</b>  |
| 165/2019 | Declaration of any Disclosable Pecuniary or other interest <b>None</b>   |
| 166/2019 | Dispensations – To consider written requests for dispensation of DPI <b>None</b>   |
| 167/2019 | <b>Minutes - minutes of 08/07/19 Approved and signed</b>   |
| 168/2019 | <b>Public participation session 3 minutes max per person 15 mins total</b><br>Update from Gallifordtry re closure of Cattle Creep M1 underpass.<br>Safety based closure of up to 12 months. Work to start 14 <sup>th</sup> Sept 16 <sup>th</sup> at the latest<br>Size of lorries and works traffic means it must be closed.<br>Updates will be available.<br>Residents raised concerns re length of closure, poor signage and closure when no work has started.<br>Residents reported Hay of the roads, burglaries and the need for community policing, the number of heavy lorries on Park Rd, where there is no weight restriction. |
|          | <b>Reports from outside bodies: 5 mins max per person</b>  |
| 169/2019 | Update from County Councillor Michael Clarke on matters relating to NCC <b>Circulated</b>  |
| 170/2019 | Update from District Councillor John Budden on matters relating to SNC <b>NCC Children's Trust being formed. Blk bin waste going to MK not North Wales. Supports green burial site in Ashton Parish</b>  |
| 171/2019 | Update relating to St John the Baptist Church. <b>Churchyard tidy up included removal of moss &amp; ivy and painting of the railings. Pew removal an ongoing process. Grants will be needed to complete the work.</b>  |
| 172/2019 | <b>Co option Anne Halliwell applied for co-option to the casual vacancy and was duly appointed.</b>  |
| 173/2019 | <b>Councillor Vacancies recruitment Ongoing</b>  |
| 174/2019 | <b>Cemetery Memorial approved. Hedge needs further trimming</b>  |
| 175/2019 | <b>Update on street lighting. light 94 to be replaced apply NHB 1K, Quote for numbering more information required as to type. Cllr Budden to fix tarmac</b>  |
| 176/2019 | <b>NHB Update on Playing field registration with the Land Registry. Ongoing Clerk to chase</b>   |
| 177/2019 | <b>Trees Tree survey to take place late October Cllr Hawley</b><br><b>Support HCC with residents request to remove trees on playing field, Sycamores can be removed recommend stump removal.</b>   |
| 178/2019 | <b>Remembrance day Cllr Budden to coordinate parade. Clerk to liaise re road closure, bugler.</b>  |
| 179/2019 | <b>Good Neighbours Council decided not to proceed with a Good Neighbours scheme at this time.</b>  |
| 180/2019 | <b>Hedge Park Rd Agreed to support provision of plants in Autumn Cllr Hawley to progress &amp; liaise</b>  |
| 181/2019 | <b>Updates – Discussion of matters not otherwise on the agenda for information sharing only</b>  |
| a)       | <b>Cllr George Jones reported that some footpaths have been strimmed, Issues have been reported to highways and Fix my Street is working well.</b>   |
| 182/2019 | <b>Correspondence/communication</b> To consider any received as listed below or prior to meeting.<br>a) request for permission to remove trees on the playing field ( <b>see 177/2019</b> )<br>b) update on refurbishments from new Chair of HCC. <b>The improvements are welcomed and HCC are to be congratulated.</b>  |
| 183/2019 | <b>Planning applications and updates.</b><br>Application submitted to SNC for a Laptop, projector and screen to enable full electronic process for planning. <b>Noted</b>  |

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|-----------|---|--|--|--|
|           | <b>No Objections were raised with the applications</b>  |  |  |  |
|           | <a href="#">S/2019/1722/FUL</a>   | Stonepit Barn<br>Hanslope Road<br>Hartwell NN7 2EU | Side extension.  | 30/08/2019 4 - Consults<br>Despatched                    |
|           | <a href="#">S/2019/1639/FUL</a>   | 19 Ashton Road<br>Hartwell NN7 2HW                 | Single storey side extension and<br>rear dormer windows to first floor<br>to provide additional habitable<br>accommodation | 20/08/2019 5 - Site Visit<br>Complete by case<br>officer |
|           | <a href="#">S/2019/1575/FUL</a>   | 5 Rush Close<br>Hartwell NN7 2LD                   | Remove brick boundary wall and<br>replace with 1.8M fencing up to<br>public footpath to incorporate side<br>garden         | 13/08/2019 5 - Site Visit<br>Complete by case<br>officer |
|           | <a href="#">S/2019/1437/FUL</a>   | 19 Oak Close<br>Hartwell NN7 2JX                   | Single storey rear extension   | 23/07/2019 5 - Site Visit<br>Complete by case<br>officer |
|           | <a href="#">S/2019/1228/FUL</a>   | 2 Crabtree Close<br>Hartwell NN7 2LB               | Single storey side extension and<br>garage conversion.   | 20/06/2019 10 - Approved                                 |
|           | <a href="#">S/2019/1016/FUL</a>   | 28 Forest Road<br>Hartwell NN7 2HE                 | Proposed single storey rear/side<br>extension.   | 21/05/2019 10 - Approved                                 |
| 184/2019  | <b>Accounts</b>   |  |  |  |
|           | a) The new model financial regulations were <b>adopted</b>  |  |  |  |
|           | b) Council's financial position as at 31/08/19. Unity Bank £23553.71 Santander £32979.44 <b>Noted</b>   |  |  |  |
|           | c) Received £3680.53 <b>Noted</b>   |  |  |  |
|           | d) <b>Approved payments</b>   |  |  |  |
|           | <u>Payee</u>  | <u>Details</u>                                     | <u>Power to Pay</u>  | <u>Amount (inc vat)</u>                                  |
| August    | Staff   | Salaries + X's                                     | LGA 1972   | £1170.94   |
| 1833      | RTM Landscapes  | Village grass cutting                              |  | £459.00 (£76.50)   |
|           | CYPN  | Youth sessions                                     |  | £648.00 (£108.00)  |
|           | HCC   | PC room hire                                       |  | £80.00   |
|           | HCC   | Youth room hire                                    |  | £135.00  |
|           | AD Electricals  | Church flood light                                 |  | £354.00  |
| September | Staff   | Salaries + X's                                     | LGA 1972   | £1313.98   |
| 19351     | Aylesbury Mains   | Lights maintenance                                 |  | £45.00 (£7.50)   |
|           | Parish on line  |  |  | £42.00 (£7.00)   |
| 1880      | RTM Landscapes  | Flail work playing field                           |  | £468.00 (£78.00)   |
| 1888      | RTM Landscapes  | Village grass cutting                              |  | £459.00 (£76.50)   |
| 1931      | RTM Landscapes  | Pocket Park mowing                                 |  | £384.00 (£64.00)   |
|           | Came ins  | Pocket Park  |  | £218.00  |
| 185/2019  | Publication of the 20/21 community grant process. <b>Agreed</b>   |  |  |  |
| 186/2019  | <b>Thanks given to L Morris for her time as Deputy Clerk.</b><br>Appointment of A Holt as Deputy Clerk 4hrs per week initially, building to 6hrs <b>Agreed</b><br>Clerk to do additional 2 hrs per week in the interim. <b>Agreed</b> |  |  |  |
| 187/2019  | Update on pension arrangements <b>Ongoing</b>   |  |  |  |
| 188/2019  | Date of next meeting <b>Thursday 10<sup>th</sup> October 2019</b>   |  |  |  |

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.