



HARTWELL PARISH COUNCIL

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Parish Council Minutes 10th October 2019

Present: Cllrs Jones, Budden, Hawley, Heron, Burrows and Halliwell

SNC Cllr Budden (also HPC Cllr)

NCC Cllr Clarke

Clerk Lynn Lavender

Emergency venue change approved.

189/2019	Apologies approved for absence from Cllr Barker
	Declarations of Interest
190/2019	Declaration of any Disclosable Pecuniary or other interest None
191/2019	Dispensations – To consider written requests for dispensation of DPI None
192/2019	Minutes - minutes of 12/09/19 Approved and signed
193/2019	Public participation session 3 minutes max per person 15 mins total None
	Reports from outside bodies: 5 mins max per person
194/2019	Update from County Councillor Michael Clarke on matters relating to NCC. Highways have cleared drains, NCC finances still fragile and Children’s services in difficult position. Private foster care to be promoted.
195/2019	Update from District Councillor John Budden on matters relating to SNC. SNC purchasing Coop in Towcester to increase parking. Roxhill got go ahead with relief Rd for Roade and new roundabout at M! Junc 15. The funding panel has seen a high uptake re NHB
196/2019	Update relating to St John the Baptist Church. No update.
197/2019	Co option To receive and action applications for co option to the council None received
198/2019	Councillor Vacancies. Article and advert in next edition of Hartbeat.
199/2019	Cemetery Memorial agreed. Deputy Clerk to attend Training planned for earlier in the year. Hedge needs trimming; Pocket Park group will consider what needs doing on 19th.
200/2019	Update on street lighting. Cllr Jones to obtain examples of numbering systems for next meeting.
201/2019	NHB Playing field registration + charge requested by SNC. Progressing forms signed by Chairman
202/2019	Trees Update on tree survey due Nov Cllr Hawley Not due yet Park Rd hedge Cllr Hawley reported that this is progressing. Update from HCC re residents request to remove trees on playing field. Progressing
203/2019	Remembrance day Cllr Burrows will lay Parish wreath Road closure and Bugler Arranged. Cllr Burrows to coordinate Parade details. Letter distribution, barriers and silhouettes to be organised by Cllrs. Cllr Budden to clear memorial.
204/2019	Hartbeat. Advertising revenue is down for this edition. Photos did not print well last time, will review this edition. Delivery planned for w/c 11 November, Chairman to organise.
205/2019	Update from Clerks forum + Ncalc AGM Brief update noted
206/2019	Updates – Discussion of matters not otherwise on the agenda for information sharing only
a)	Cllr Jones reported that a request has been made to resurface Park Rd, drains in Lower End need attention, Path KR3 has been remarked and the hedge Ashton Rd-Blacksmiths way needs trimming.
b)	Roade library now being run by committee, Grand opening last week.
207/2019	Correspondence/communication To consider any received as listed below or prior to meeting. a) Letter from Rugby Club Advise that support cannot be discussed until formal planning application is submitted. b) Acre membership information. Decided against membership.
208/2019	Planning applications 1 new No Objection + 4 updates Noted

	S/2019/1855/FUL	The Pines Lower End Hartwell NN7 2HS	Two storey rear extension and change of flat roof to pitched at front.	18/09/2019	4 - Consults Despatched
	S/2019/1722/FUL	Stonepit Barn Hanslope Road Hartwell NN7 2EU	Side extension.	30/08/2019	5 - Site Visit Complete by case officer
	S/2019/1639/FUL	19 Ashton Road Hartwell NN7 2HW	Single storey side extension and rear dormer windows to first floor to provide additional habitable accommodation	20/08/2019	5 - Site Visit Complete by case officer
	S/2019/1575/FUL	5 Rush Close Hartwell NN7 2LD	Remove brick boundary wall and replace with 1.8M fencing up to public footpath to incorporate side garden	13/08/2019	5 - Site Visit Complete by case officer
	S/2019/1437/FUL	19 Oak Close Hartwell NN7 2JX	Single storey rear extension	23/07/2019	10 - Approved
209/2019	Accounts				
a)	Completed Annual Return received from the external Auditor, no comments made by Auditor therefore no actions required.				
b)	Council's financial position as at 30/09/19. Unity Bank £45478.23 Santander £32979.44 Noted				
c)	Received £24908.50 Noted				
d)	Update on bank mandate process Currently being processed Chairman now able to authorise payments				
e)	Approved payments				
	<u>Payee</u>	<u>Details</u>	<u>Power to Pay</u>	<u>Amount (inc vat)</u>	
	Staff	Salaries + X's	LGA 1972	£1252.55	
	HMRC	PAYE		£586.89	
	B Osborne	Payroll		£64.50	
3161	PKF	Audit		£480.00 (£80.00)	
1947	RTM Landscapes	Village grass cutting		£459.00 (£76.50)	
19418	Aylesbury Mains	Lights maintenance		£29.40 (£4.90)	
	Church	Floodlights		£36.19	
	Unity bank	Acct charge		£18.00	
210/2019	Update on 20/21 community grant process. New forms now available				
211/2019	Budget process 20/21 Draft Budget available Nov Decision Dec				
212/2019	Update on pension arrangements Ongoing				
213/2019	Date of next meeting Thursday 14th November 2019				

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.