

## HARTWELL PARISH COUNCIL

Postal address: 10 Thrupp Bridge Wootton NN4 6AR

Telephone: [07947 723 200](tel:07947723200) Email: [clerk@hartwellparishcouncil.gov.uk](mailto:clerk@hartwellparishcouncil.gov.uk)

Website: [www.hartwellparishcouncil.gov.uk](http://www.hartwellparishcouncil.gov.uk)



### Parish Council Minutes 17 October 2018

Present: Cllrs Barker, Jones, Heron and Gallen

SNC Cllr Budden

4 members of the public

Clerk Lynn Lavender

169/2018	To receive and approve apologies for absence <b>None</b>
170/2018	<b>Declarations of Interest</b>
a)	Declaration of any Disclosable Pecuniary or other interest <b>None</b>
b)	Dispensations – To consider written requests for dispensation of DPI <b>None</b>
171/2018	<b>Minutes - Agreed and signed</b> minutes of 13/09/18
172/2018	<b>Public participation session 7.35pm 3 minutes max per person 15 mins total None</b>
173/2018	<b>Reports from outside bodies: 5 mins max per person</b>
a)	Apologies noted from County Councillor Clarke
b)	Update SNC Cllr Budden New shadow committee to be formed for Unitary process. No news re Roade surgery. SNC development company for housing probably not happening.
c)	Update received re new Church Warden at St John the Baptist Church.
174/2018	<b>Co option: F B Burrows and J Budden co-opted to the Council.</b> Acceptance of office signed.
175/2018	<b>Councillor Vacancies: Agreed</b> to continue advertising widely 5 vacancies remaining
176/2018	<b>Remembrance Sunday Parade</b> Update on parade letters, posters and road closures organised Cllrs to distribute and organise. <b>Agreed</b> Melanie Henwood to be invited to lay the PC wreath on behalf of the village. <b>Agreed</b> to the laying of a wreath for animals lost <b>Agreed</b> Large Poppies can be attached to lampposts. Silhouettes to be positioned by Cllrs as per applic.
177/2018	<b>Cemetery</b> Headstone requests <b>one approved delegated 2<sup>nd</sup> applic to clerk</b> To consider purchase of software for Burial records. <b>Agreed in principal RBS costs to be researched</b> To agree maintenance works budget 19/20 <b>Contingency amount to be added to 19-20 budget</b>
178/2018	<b>Update on street lighting project.</b> NHB Phase iii offer <b>Accepted.</b> Works to be actioned
179/2018	<b>Village asset walk</b> update and works <b>deferred</b>
180/2018	<b>Community Grants: Church £1520 and Preschool £800 Grants approved</b> <b>Community Centre: Hedge cutting to be undertaken by PC, Play Equipment to be referred for NHB. Carpark to be referred for Windfarm.</b>
181/2018	<b>NHB Applications</b> Nov 18 <b>2 x 25K bids for equipment on the Rec in partnership with Com centre.</b>
182/2018	<b>Hartbeat</b> Autumn edition at printers
183/2018	<b>Website</b> Deferred
184/2018	<b>Updates</b> – Discussion of matters not otherwise on the agenda for information sharing only
a)	Cllr Jones updated that response times to Street Doctor reports are being extended for issues relating to highways and footpaths around the village. To be reported to NCC Cllr Clarke
185/2018	<b>Correspondence/communication</b> Initiative started re advent windows throughout village
186/2018	<b>Planning applications and updates.</b>

<u>S/2018/2258/FUL</u>	34 School Lane Hartwell NN7 2HL	<b>No Objection</b>
<u>S/2018/2218/FUL</u>	16 Amberley Road Hartwell NN7 2JB	Site Visit Complete by case officer
<u>S/2018/2178/FUL</u>	Grange Bungalow 11A Park Road Hartwell NN7 2HP	Site Visit Complete by case officer
<u>S/2018/2106/FUL</u>	Land at the junction of Forest Road and Hawthorn Close Hartwell NN7 2FA	Site Visit Complete by case officer
<u>S/2018/1906/FUL</u>	The Old Woodyard Forest Road Hartwell MK19 7DE	Consults Despatched
<u>S/2018/1937/FUL</u>	1 School Lane Hartwell NN7 2HL	Withdrawn App 16/08/18

	<u>S/2018/1622/FUL</u>	53 Blacksmiths Way Hartwell NN7 2HY	Approved 11/09/18
	<u>S/2018/1544/FUL</u>	6 School Lane Hartwell NN7 2HL	Approved 31/08/18
	<u>S/2018/1478/LDP</u>	1 School Lane Hartwell NN7 2HL	Refusal App 22/06/18
	<u>S/2018/1449/FUL</u>	The Pines Lower End Hartwell NN7 2HS	Approved 08/08/18
	<u>S/2018/1314/LDP</u>	17 Stocking Close Hartwell NN7 2JF	Approved 02/08/18
	<u>S/2018/1276/FUL</u>	23 Forest Road Hartwell NN7 2HE	Approved 23/07/18
	<u>S/2018/1124/FUL</u>	8 Meadslade Hartwell NN7 2ES	Approved 11/07/18
	<u>S/2018/1103/FUL</u>	3 Willow Lane, Hartwell, Northamptonshire, NN7 2FJ	Approved 10/07/18
187/2018	<b>Accounts</b>		
a)	Council's financial position as at 30/09/18. Unity Bank £35272.24 Santander £32,979.44 <b>Noted</b>		
b)	Received Precept, Hartbeat and Cemetery fees. Total £24227.60 <b>Noted</b>		
c)	Received completed Annual Return from the external Auditor. <b>Noted no actions required</b>		
d)	<b>Approved</b> payments Cllrs Heron and Gallen to authorise		
	<b>Payee</b>	<b>Details</b>	<b>Power to Pay</b>
	R Wain	Litter Officer's salary	LGA 1972
	L Lavender	Clerk's Salary	LGA 1972
	L Lavender	Home office + X's	LGA 1972
	L Lavender	Shredding	LGA 1972
	M Reilly	Deputy salary	LGA 1972
	M Reilly	Deputy Home Office +X's	LGA 1972
	HMRC	Paye	
	B Osborne	Payroll	
	D Barker	Expenses	
	RTM Landscapes	Village grass cutting Aug correction	Open Spaces Act 1906 s9&10
1318	RTM Landscapes	Village grass cutting	As above
1296	RTM Landscapes	Village grass cutting	As above
7224	Ncalc	Training GDPR	
	Eon	Electricity	
	PKF	Audit fee	
	NCC	Over payment rec'd	
11076	L Bannister building	HCC works	
18511	Aylesbury Mains	Light repairs	
	Church	Floodlights elec	
	RBL	Donation	S137
<i>Direct</i>	Unity bank	Acct fee	
188/2018	Parish Clerk appraisal. <b>SLCC Process agreed Cllr Barker to action</b>		
189/2018	To agree Staff salaries 19/20 <b>Deferred</b> Deputy Clerk <b>Update M Reilly has resigned Lisa Morris has been appointed.</b>		
190/2018	Update on pension arrangements. <b>Information received from LGPS Clerk to action.</b>		
191/2018	Draft budget 19/20 reviewed. <b>Further information required for Nov/Dec Meetings</b>		
192/2018	To agree precept 19/20 <b>Deferred till budget agreed</b>		
193/2018	Dates of <b>Next Full Council meeting 7pm 15th Nov</b> Dec tbc <b>Noted</b>		

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.