

HARTWELL PARISH COUNCIL

Postal address: 1 Hazel Close, Hartwell, Northamptonshire, NN7 2LA

Telephone: [07947 723 200](tel:07947723200) Email: clerk@hartwellparishcouncil.gov.uk

Website: www.hartwellparishcouncil.gov.uk



Minutes of the Hartwell Parish Council's meeting held on Thursday 12th October 2017 at 7.30pm at The Lounge, Hartwell Community Centre, School Lane, Hartwell.

Present: Chairman Councillor Deborah Barker, Vice-Chairman Councillor Scott Turner, Councillor John Budden, Councillor George Jones, Councillor Graham Harris, Councillor Stephen Dawson, Councillor Ben Childs.

Also present: Parish Clerk – Sarah Fuller
Mrs Carol Buck and County Councillor Mr Michael Clarke
Members of the public x 5

185/2017	To receive and approve apologies for absence. Resolved: Councillor Heron (work commitments) accepted.
186/2017	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). Councillor Jones – Pocket Park 192/2017 b and 194/2017 (community grant) Councillor Barker – Hartbeat 197/2017 (article) Councillor Turner – Hartwell 1 st Scout Group 194/2017 (community grant)
187/2017	To receive and approve for signature the minutes of the full Parish Council meeting held on 07/09/17. Resolved: The minutes were approved as drafted and signed by the Chairman Mrs Deborah Barker.
188/2017	Councillor Barker to read aloud a Statement relating to the Cemetery.
189/2017	Public participation session will take place at 7.35pm No matters raised.
190/2017	Reports from outside bodies:
a)	To receive an update from County Councillor Michael Clarke on matters relating to Northamptonshire County Council. Resolved: Duly noted.
b)	To receive an update from District Councillor John Budden on matters relating to South Northants Council. Resolved: Duly noted.
c)	To receive an update from Mrs Carol Buck relating to St John the Baptist Church. Hartwell 1 st Scouts Group will be doing the reading at the Remembrance Service at the Church after the parade.
d)	To receive an update from Mr George Jones relating to highways and footpaths around the village. <u>Highways</u> The blocked drains along Forest/Ashton/Park Road have been reported. The street light opposite Wood Lane has been engulfed in tree branches so it has been reported to NCC. So has the overhanging vegetation by the clock. Two potholes along Park Road by the Island and Robins Close has been reported on Street Doctor. The signpost at the junction with Roade and Ashton has been re-reported as it is embedded in the hedge. Hawthorn Close street signs have dropped and this has been reported to SNC building control, Meadslade needs a new 'no through road' sign and this has been requested. <u>Footpaths/bridleways</u>

	Three finger posts in need of repair and these have been reported – Ashton road, Hartwell Road at the dip, Ashton Lodge Farm (bridleway), Part of the footpath KR2 (just behind Hartwell Club) has overgrown brambles making it difficult for walkers to pass, this has been reported.
191/2017	Correspondence/communication – to consider any received as listed below and/or prior to meeting.
a)	Email from Jemma McLean, Bedfordshire Rural Communities Charity. Grand Union Housing Association would like to discuss with the Parish Council a small affordable housing development in Hartwell. Council to consider the above and whether they would like to invite Mrs McLean along to a meeting. Resolved: Councillors would like the Clerk to invite Mrs McLean along to the November meeting to learn more about the proposal.
b)	Invitation to attend a meeting with Mr Stephen Mold who would like to learn more about local issues and how policing can be improved in communities. Council to consider nominating a councillor(s) to attend 15/11 – 21/12 both commencing at 7pm at Wootton Hall. Resolved: Councillor Childs and Jones will attend 15/11 and Councillor Budden 21/12.
c)	NACRE Community Shops and Pub Event 24/10/17 at 10am until 3pm. Council to consider nominating a councillor(s) to attend. Resolved: No councillors are able to attend.
d)	Email from Parishioner regarding speed control in the village. Resolved: This item will be discussed at 198/2017
e)	Invitation from CYPN 19/10/17 at 2pm to meet with members of the team. Council to consider nominating councillor(s) to attend. Resolved: Councillor Barker would like to attend but will have to check her diary.
f)	Invitation to attend SNC event for Parish Councils to meet and interact with the agencies in a workshop setting to discuss rural crime/crime prevention/adult and child safeguarding/anti-social behaviour/road safety/emergency planning and community resilience/domestic abuse. Council to consider nominating 2 councillors to attend. 23/11/17 at 5.30pm until 9pm. Resolved: Councillors Harris and Budden will attend.
g)	Emails from parishioner and Mr Mark Elliott (Funeral Director) relating to the cemetery and the recent letters sent out to all cemetery plot holders. Resolved: This item has been duplicated on the agenda and also appears at item 196/2017 d where it will be considered.
192/2017	Updates
a)	Councillor Barker to update the Council with regards to the most recent Executive Planning Committee Meeting. Resolved: Duly noted.
b)	Councillor Barker to update Council regarding the Pocket Park Agreement. Resolved: Duly noted.
c)	Councillor Barker to update Council regarding the Item 169/2017 c (September) in relation to tree planting. Resolved: Unfortunately as the parish council's information relating to trees was unavailable this task will need to be undertaken at a later date.
d)	Councillor Barker to update council regarding the outcome of the recent meeting with Highways and the CC Chairman about the service road. Resolved: Duly noted. The Community Centre is seeking further information so this is ongoing and will be reported once a decision has been made.
e)	Councillor Childs to update Council on his attendance at the NCALC "Off to a Flying Start" Course on Wednesday 6 September 2017. Resolved: Unfortunately due to work commitments, he was unable to attend.
f)	Councillors Childs and Budden to update council regarding the SNC Pre Submission Draft Local Plan Part 2 meeting.

	Resolved: Councillor Childs was unable to attend. Councillor Budden gave an update which was duly noted.			
193/2017	Finances (previously scrutinised by Cllr. Dawson, internal financial controller)			
a)	Councillor Dawson to provide summary of Council's finances. Unity £40108.99 Santander £62979.44 Total funds held in bank account £103088.43 £50218.59 earmarked funds Total funds available to spend £52869.84 Quarter service charge £18 Receipts £22750 precept – memorial fee £22 – Hartbeat ad £28.80			
b)	Council to nominate who will approve this month's bank transfers. Resolved: Councillors Budden and Barker.			
c)	Council to note Councillor Harris wishes to have his name removed from the signatory list with Unity Trust Bank. Council to nominate a signatory for this account. Resolved: Councillor Childs, clerk to provide form for signature.			
d)	To consider invoices for payment (as set out below & any rec'd prior to the meeting)			
<u>Reference</u>	<u>Payee</u>	<u>Details</u>	<u>Power to Pay</u>	<u>Amount (inc vat)</u>
Sept wages	M Fuller	Parish Clerk	LGA 1972 s112	£744.21
Sept	M Fuller	mobile phone top up	LGA 1972 s112	£60
Sept wages	R Wain	Litter Officer	LGA 1972 s112	£96
5255	Barbara Osborne	Payroll services July-Sept	LGA 1972 s112	£60
	HMRC	Qtr 2 (Jul-Sept) PAYE	LGA 1972 s112	£256.30
24834	Hartwell Parochial Church	Electricity for floodlights 30/06 – 30/09/17	LGA 1972 s214	£23.77
107355	Peddar & Summers Ltd	Office chair	LGA 1972 s112	£228.37 (£38.06)
1024	RTM Landscapes Ltd	Grass cutting Pocket Park	Open Spaces Act 1906 s9&10	£372 (62)
1042	RTM Landscapes Ltd	Grass cutting to village	Open Spaces Act 1906 s9&10	£459 (£76.50)
12673	Came & Co	Pocket Park insurance	Open Spaces Act 1906 s9&10	£168 (£18)
9625	A H Contracts	Emptying dog bins	Open Spaces Act 1906 s9&10	£105 (17.50)
HF14F38FB E1	e-on	Street light electricity	Parish Councils Act 1957 s3	£1,713.83 (£285.64)
194/2017	Council to receive information relating to the Community Grant Panel Meeting and consider the Panel's recommendations. Resolved: Community Centre £3,500 – St John the Baptist Church £1615 – Hartwell 1 st Scout Group £300 per child from Hartwell that attends capped at £3000 – Hartwell Pocket Park £400 – Hartwell Pre-School £750 – Hartwell Forest Football Club £318 plus 6 extra cuts per year to football association standard.			
195/2017	Council to consider including in the budget for 2018/19 Solar Christmas Trees which would be put up in December 2018. Quotes to be obtained in advance of the budget meeting. Resolved: £105 each (basket) alternatively £95 per half tree – a period of one month. £75 delivery, installation and removal. Council would like to consider this further at their meeting to discuss the budget for 2018/19.			
196/2017	<u>Hartwell Cemetery</u>			
a)	The clerk having received written notice from at least 3 councillors to amend the Cemetery Regulations adopted by Council at their September meeting. Council to consider the			

	<p>proposed amendment. Resolved: Councillors considered the proposed amendment and this was accepted.</p>
b)	<p>Council to consider purchasing a noticeboard for the cemetery. Resolved: Councillors would like to purchase a noticeboard which will be positioned as you enter the cemetery on the left hand side of the path. Clerk to obtain quotes for the next meeting.</p>
c)	<p>Council to consider setting up a Friends of Hartwell Cemetery. Resolved: Councillor Budden and the Clerk will set up the Friend's Group. Rules will need to be approved at the next council meeting.</p>
d)	<p>Council to consider their response to the Statements read out during the public participation session at their meeting on 07/09/17 by Mr Mark Elliott (Funeral Director) and Mrs Sue Homer. Resolved: As both Mrs Homer and Mr Elliott were present during the meeting council trusts their concerns have been addressed. Clerk will respond by letter.</p>
e)	<p>Council to note Councillor Barker has not progressed any further with the plant flower holder. Resolved: Councillors do not wish to take this item any further.</p>
197/2017	<p>Council to consider inclusion of an article in Hartbeat from 'Stop J15 Northampton Gateway' about the proposed building of 5 million square feet of warehousing on 457 acres of arable farmland close to J15 of the M1. Councillor Barker provided information prior to meeting. Resolved: Councillors do not want this to go into Hartbeat.</p>
198/2017	<p>Councillor Turner raised concerns about speeding in village particularly as you enter the village over the M1 bridge. Council to consider what measures it can take to reduce speeding. Resolved: The content of the email at item 191/2017 d was duly noted. Clerk to research what measures could be taken and provide information to council prior to next meeting.</p>
199/2017	<p>Council to consider planting bulbs on the grassed verge up near the M1 bridge. Resolved: Councillor Budden and Heron will plant the bulbs. Clerk to reimburse councillor Heron £10 for purchasing the bulbs.</p>
200/2017	<p>Council to consider creating a Village Design Statement. Resolved: Councillors do not wish to undertake this task at the present time.</p>
	<p>Items for next agenda Mrs McLean, Rural Communities Charity Cemetery noticeboard Speeding information Outdoor Gym equipment Rules – Friends of the Cemetery</p>

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.