

HARTWELL PARISH COUNCIL

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Parish Council Minutes 10th January 2019

Present: Cllrs Jones, Budden, Hawley and Burrows

4 members of the public

J Evans Youth manager + 2 young people

SNC Cllr Budden (also HPC Cllr)

Clerk Lynn Lavender

001/2019	Apologies for absence approved Cllrs Barker, Heron and Gallen. Cllr Clarke and Mrs Brack				
002/2019	Declarations of Interest				
	a)	Declaration of any Disclosable Pecuniary or other interest None			
	b)	Dispensations – To consider written requests for dispensation of DPI None			
003/2019	Minutes - minutes of 13/12/18 approved and signed				
004/2019	Public participation session 3 minutes max per person 15 mins total				
005/2019	Reports from outside bodies: 5 mins max per person				
	a)	Update from County Councillor Michael Clarke on matters relating to NCC Noted			
	b)	District Councillor John Budden reported that Council tax to rise by 3%. No update on Roade surgery.			
	c)	Update relating to St John the Baptist Church. Noted			
006/2019	Report on Youth Provision CYPN (CYPN Manager) Noted. Increased numbers attending variety of activities planned Young people spoke about enjoying the sessions. Council thanked them for coming to the meeting.				
007/2019	Co option To receive and action applications for co option to the council None				
008/2019	Councillor Vacancies Agreed to continue advertising widely 4 vacancies remaining				
009/2019	Cemetery 2 burials since last meeting. No memorial applies				
010/2019	Street lighting project. Awaiting stock should begin Feb				
011/2019	Village asset walk Update and actions Deferred				
012/2019	Defibrillator funding request. Agreed to submit NHB applic end Feb				
013/2019	Citizens Advice funding request. 19/20 Deferred.				
014/2019	NHB To receive update on Playing field application + future process Applic to go to cabinet				
015/2019	Windfarm 19/20 To consider items for future applications. Possible defib, car park HCC				
016/2019	Website Ongoing				
017/2019	Updates – Discussion of matters not otherwise on the agenda for information sharing only				
	a)	Cllr George Jones relating to highways and footpaths around the village. Noted			
018/2019	Correspondence/communication To consider any received as listed below/prior to meeting.				
	a)	Tree request Resolved not to support this request			
019/2019	Planning updates. Noted				
	S/2018/2624/FUL	1 Blacksmiths Way Hartwell NN7 2HY	Single Storey Side Extension	21/11/2018	5 - Site Visit Complete by case officer
	S/2018/2592/FUL	7 Malting Way Hartwell NN7 2JG	First floor extension over garage	19/11/2018	10 - Approved
	S/2018/2606/MAF	Hilltop House Ashton Road Hartwell NN7 2EY	Part two storey, part single storey extension to provide six additional bedrooms and ancillary office and care space.	19/11/2018	5 - Site Visit Complete by case officer
	S/2018/2443/FUL	23 Ashton Road Hartwell NN7 2HW	First floor side extension including rear dormer, demolition of conservatory, changes to	31/10/2018	10 - Approved

		fenestration and associated internal alterations.		
	S/2018/2106/FUL	Land at the junction of Forest Road and Hawthorn Close Hartwell NN7 2FA	Detached building to create two units for flexible business uses (B1 and B2) and storage (B8)	03/09/2018 5 - Site Visit Complete by case officer
020/2019	Accounts			
a)	Council's financial position as at 04/01/19. Unity Bank £47223.06 Santander £32979.44 Noted			
b)	Received £6868.05 (advert ,fees and Vat) Noted			
c)	Approved Signatories for Unity Bank account. View and authorise Cllrs Jones, Heron, Budden, Hawley, Gallen, Burrows View and submit payments L Lavender Clerk + L Morris Deputy Clerk			
d)	Approved payments			
	<u>Payee</u>	<u>Details</u>	<u>Power to Pay</u>	<u>Amount (inc vat)</u>
	R Wain	Litter Officer's salary	LGA 1972	£102.10
	L Lavender	Clerk's Salary	LGA 1972	£864.57
	L Lavender	expences		£131.30
	L Morris	Deputy salary	LGA 1972	£136.01
	L Morris	expenses		£43.20
	HMRC	Paye		£372.73
	Osborne	Payroll		£63.00
	2 Commune	Website training		£180.00 (££30.00)
	HCC	HPC room rental		£92.00
	HCC	HPC Youth room rental		£322.00
	HCC	Lighting		£80.00
	CYPN	Youth sessions		£864.00 (£144.00)
1478	RTM Landscapes	Village grass cutting		£459.00 (£76.50)
	St John Church	Electricity		£34.90 (1.61)
	Eon	Electricity		£1941.22 (£323.54)
021/2019	Approved training course reservations for Cllrs Chairmanship + 2 flying starts			
022/2019	Staff salaries 19/20 Moved to closed session			
023/2019	Update on pension arrangements. Ongoing			
024/2019	Budget 19/20 Approved			
025/2019	Resolved to set Precept 19/20 at £49773			
026/2019	Day and Dates of Full Council meetings 19/20 To be circulated and agreed			
	Resolved to exclude the public and press as provided in Section 1(2) of the Public Bodies Act This part of the meeting will be closed to the public and press despite the general duty to conduct meetings in public, it will be necessary on this occasion 1960			
022/2019	Resolved staff salary bandings and rates for 19/20			

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.