

## HARTWELL PARISH COUNCIL

Postal address: 1 Hazel Close, Hartwell, Northamptonshire, NN7 2LA  
Telephone: 07947 723 200 Email: [clerk@hartwellparishcouncil.gov.uk](mailto:clerk@hartwellparishcouncil.gov.uk)



Minutes of the Hartwell Parish Council's meeting held on Thursday 18<sup>th</sup> February 2016 at 7.30pm at The Lounge, Hartwell Community Centre, School Lane, Hartwell.

Present: Councillors - Smith (Chairman), Barker, Jones, Turner, Budden, Harris, Heron, Webster  
Sarah Fuller - Clerk

Also Present: 3 members of the public, Mrs Carol Buck and County Councillor Mr Michael Clarke

<b>364/2016</b>	No apologies received
<b>365/2016</b>	No declarations of interest received.
<b>366/2016</b>	<b>Public participation session 7.35pm until 8.20pm</b>
a)	Resident is concerned about the footpath which has recently been widened as it seems to pull you towards the road. He would like a health and safety risk assessment carried out by the County Council to ensure standards have been met. He also commented that during the recent repairs to the highway along Forest Road, the pot hole by the bus stop was not repaired. Cllr Barker is meeting with Highways next week, during which she will raise these issues.
<b>367/2016</b>	<b>Reports from outside bodies:</b>
a)	<b>County Councillor Michael Clarke</b> Mr Clarke provided councillors with a verbal report in particular with regards to the Council's cabinet meeting yesterday where next year's budget was approved. Council tax will increase by 3.95%. Band D will go up from £1,069 to approx £1,111 per annum. Highways budget remains a priority and the team is working efficiently. None of the libraries are scheduled to close. The empowerment allowance has been reduced from £7,000 to £5,000. This is to be split between 10 parishes. There has been mention of some bus services being cut back or stopped. There are no current plans that will affect Hartwell.
b)	<b>District Councillor John Budden</b> The Government has given the district council more money which equates to £5 per band D property. This is instead of 2% which was previously offered. MOT centre in Tove Valley will now be open to the public. Cllr Budden had received complaints regarding the piling which was done at Salcey Precision. He did get in touch with the planning department who in turn spoke with the contractor and asked for more residents to be informed if future works are to take place. The equipment has now been moved off site and no further piling should take place. Bin collection in Daventry will shortly be changing although the district council have no plans to change their bin routine at the current time.
c)	<b>Church – Mrs Carol Buck, Church Treasurer</b> Rev. Michael Burton is hoping to return to his duties at the church after Easter although he will be on light duties until he settles back in. The church council have raised concerns about the colour of the mortar, however they have been assured the colour will change over time to match the existing mortar. The works to the church costs around £10,000 and this was donated from various charities. Historic England is endeavouring to have the war memorial in the churchyard listed. The church is already Grade II listed.
d)	<b>Police – PCSO Tara Cooksammy</b> Apologies.
e)	<b>Highways &amp; Footpaths – Mr George Jones</b> Mr Jones received an email and telephone call from residents regarding the bramble bush KR2 (Malting Way past the paddock on the right hand side). Mr Jones walked the route and the bush does appear to be causing problems for walkers. He has referred this to the local footpath warden Mr Colin Wickes who will undertake a site visit. He will need to find out who the landowner is. If it

	<p>belongs to a property, the home owner will need to address the situation.</p> <p>Mr Jones has spoken with Mrs Helen Howard (NCC Highways) about the flooding at the dip as you go out of the village towards Roade. She suggested residents report the matter online at Street Doctor on Northamptonshire County Council's website. Cllr Smith will provide GPS coordinate details to pinpoint the location and provide this to councillors so they may report this as well. Patching will take place along Church Close.</p> <p>Potholes have been reported - Access road to the flats has been marked on Salcey Close.</p> <p>Letter from resident in Salcey Close, speeding along the Close. Mr Jones has spoken to South Northants Homes who are currently discussing their options and may put up some signage.</p>			
<b>368/2016</b>	<b>Updates</b>			
a)	<b>Executive Planning Committee meeting</b> Cllr Barker gave a verbal update on the meeting which took place this evening.			
<b>369/2016</b>	<b>Correspondence/communication</b>			
a)	<p>Email dated 31/01/16 received from resident regarding the state of the verges along Salcey Avenue (emailed to councillors 01/02/16).</p> <p>The writer attended the meeting and spoke with the councillors.</p> <p>There are a number of sites around the village that are experiencing problems with the churning up on verges due to vehicles driving over them. Cllr Barker will be meeting with a representative from Highways next week to discuss this matter and hopefully they will be able to put forward some options.</p>			
b)	<p>Letter from Northamptonshire Highways regarding 2016 carriageway surface dressing – Forest Road, Hartwell. Provided for information purposes only relating to the surface dressing works which may require the use of temporary road closure. Works expected to commence April and continue throughout May. Concise detail of dates and times will be provided at least 10 days in advance of works. Signs will be erected.</p> <p>Duly noted by council</p>			
c)	<p>The Chairman had received an email from Community Centre. This year the centre will celebrate its 25<sup>th</sup> Anniversary. They wish to hold a basketball competition and would like to purchase some balls as prizes. They wonder whether the parish council would be willing to donate £150 towards the cost.</p> <p><b>Resolved</b> – this item was deferred until the next meeting.</p>			
<b>370/2016</b>	The minutes of the full Parish Council meeting held on 14/01/16 were approved as a true and accurate record of that meeting and signed by the Chairman.			
<b>371/2016</b>	No matters were arising from the minutes above.			
<b>372/2016</b>	<b>Finances</b> (checked and approved by Cllr. Barker, internal financial controller)			
a)	As at 31/01/16 Total sum of monies held with Santander £48,417.81, Unity Trust Bank £27,901.99 and National Saving & Investments £3697.62 (interest rec'd £25.80). To consider and approve the staff salaries before PAYE for March £665.70. Uncleared cheques to the value of £884.13.			
b)	<b>Invoices</b>			
<b>Chq No.</b>	<b>Payee</b>	<b>Details</b>	<b>Power to Pay</b>	<b>Amount</b>
300105	R Wain	Litter Officer wages	LGA 1972 s.112	£80.30
300106	A Jacquest	Cemetery Caretaker's wages	LGA 1972 s.112	£103.05
300107	M Fuller	Clerk wages inc £10 mobile top up	LGA 1972 s.112	£494.80
300108	A H Contracts	Emptying dog bins	Open Spaces Act 1906 ss.9&10	£154.56 (vat £25.76)
300109	Barbara Osborne	Payroll services Oct-Dec 15	LGA 1972	£58.50
300110	Nene Whitewater Centre	Youth workers (youth club) Nov – Dec 15	LGA 1972	£756 (vat £126)
300111	Viking	Office stationary	LGA 1972	£140.08 (vat £23.35)
300112	Aylesbury Mains	Street lamp repair (117, 101)	Highways Act 1980 s.301	£88.80 (vat £14.80)
300113	Aylesbury Mains	Street lamp repair (64)	Highways Act	£56.40 (vat £9.40)

			1980 s.301	
300114	Aylesbury Mains	Survey & Lighting report	Highways Act 1980 s.301	£822 (vat £137)
300115	Aylesbury Mains	Street lamp repair (39)	Highways Act 1980 s.301	£56.40
300116	Northamptonshire ACRE	PC membership subs	LGA 1972	£35
<b>Total invoices to be paid £2,845.89</b>				
c)	National Savings and Investment account. Clerk has not received any information.			
d)	Councillors to consider a renewing membership to Northamptonshire ACRE – the countywide rural specialist organisation. Membership between 01/04/16-31/03/17. Cost £35. <b>Resolved</b> – council agreed to renew their membership.			
<b>373/2016</b>	<b>Quotes</b> – councillors to consider quotes received for works as listed below:-			
a)	<b>Cemetery</b> Clerk to obtain quotes. Cllr Budden to provide clerk with contractor details.			
b)	<b>War memorial</b> Clerk to obtain quotes. Cllrs Smith and Budden to provide clerk with contractor details.			
d)	Clerk received quotes from AH Contracts and MYL for emptying the dog bins. <b>Resolved</b> – council agreed to accept the quote from AH Contracts. Replacement of a dog bin costs £110 plus vat. Councillors would like to further investigate what the bins are made of given the ones already within the village have rusted. Cllr Barker to investigate whether there are more durable options.			
<b>374/2016</b>	<b>Aylesbury Mains – Lighting Survey</b> After some discussion council <b>resolved</b> to obtain 3 quotes for the repairs. Councillors suggested concrete lampposts are replaced and the steel ones if good, repaired. Clerk to undertake this task.			
<b>375/2016</b>	<b>Cemetery fees</b> – Council would like the clerk to gather some further information before making a decision.			
<b>376/2016</b>	<b>Items for Hartbeat</b> State of the village verges. Advertising the two vacant parish councillor positions. Dangers of dog excrement. Gravel spilling off of driveways onto pavements causing a hazard to pedestrians. Information about the wind farm. New website address			
<b>377/2016</b>	<b>Parish Council Vacancy</b> <b>Resolved</b> – clerk to put up notices on the village noticeboards.			
<b>378/2016</b>	<b>Website launch date</b> Website working group will continue to work on the website. The site should be launched the end of February 2016.			
	<b>Items for next agenda</b> Community Centre requesting funding £150 from the parish council to purchase some basketballs. Replacing dog bins. Cemetery fees. New SID – Cllr Heron to provide quotes to Clerk. Street lighting quotes to replace/repair.			
	Meeting closed 9.15pm			

Kindly note these minutes are in draft and will not be considered until the council's next meeting on Thursday 10<sup>th</sup> March 2016.