

HARTWELL PARISH COUNCIL

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Minutes of the Hartwell Parish Council's meeting held on Thursday 9th February 2017 at 7.30pm at The Lounge, Hartwell Community Centre, School Lane, Hartwell.

Present: Vice-Chairman Councillor Scott Turner, Councillor John Budden, Councillor George Jones, Councillor Graham Harris, Councillor Stephen Dawson.

Also present: Parish Clerk – Sarah Fuller
County Councillor Michael Clarke
1 member of the public.

031/2017	To receive and approve apologies for absence. Apologies were received and accepted from Councillor Deborah Barker.
032/2017	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). No declarations were received.
033/2017	To receive and approve for signature the minutes of the full Parish Council meeting held on 12/01/17. Resolved: The minutes were approved and signed by Councillor Scott Turner, Vice Chairman.
034/2017	Public participation session No questions were raised.
035/2017	Reports from outside bodies:
a)	To receive an update from County Councillor Michael Clarke on matters relating to Northamptonshire County Council. NCC budget 2017/18 is £417,000,000 aiming to save £65,000,000 from last year. This will have an impact on Council Tax which will increase by approximately 5% The council offices in Northampton, County Hall, is running inefficiently not least because it is a very old building and therefore 12 sites are currently being sold and a new building will be built which will be environmentally friendly. NCC will also be able to lease office space to third parties. Police and Crime Commissioner's office has agreed to fund approximately 46 new police officers. No progress has been made on the unitary council structure for Northamptonshire. Highways budget is approximately £15,000,000 which is Cllr Clarke's number one priority.
b)	To receive an update from District Councillor John Budden on matters relating to South Northants Council. Unitary Council structure for Northamptonshire is unlikely to happen unless imposed upon them by central government. SNC Budget will increase by approximately 2%
c)	To receive an update from Mrs Carol Buck relating to St John the Baptist Church. Mrs Buck was unable to attend the meeting but gave the following update. The organ has now been repaired and is in full working order. A parishioner goes in once a week to play it so it keeps it in good order. We have received many compliments on the new lighting at the church and must thank the Parish Council on behalf of the Parochial Church Council for updating the lighting. In the Spring we shall paint the railings.
d)	To receive an update from Mr George Jones relating to highways and footpaths around the village. Gate at far end of Lords Close the handle has completely broken off and Bramble

	bush KR2 and finger post on Folly Lane have been reported to Colin Wicks, the Rights of Way Officer. The pot holes by the bus stop and Salcey Avenue have been reported to NCC however they advise they do not currently meet the criteria. Crossroads after M1 bridge with restricted view has now been cleared by NCC. Residents in Hazel Close have reported a vehicle cutting through from the close into Salcey Close using the footpath. Residents will be advised to report the matter to the police.			
036/2017	Updates – councillors to receive verbal updates for information purposes only:-			
a)	Street lighting – clerk Clerk has been in touch with Balfour Beatty and E-on but has not received a response. Clerk did get it touch with another company called HEA and they have supplied quite a bit of information which was put in the circulation envelope.			
b)	Speed Indication Device (SID) – Councillors Heron and Jones Traffic Technology £3955 SA Traffic £2,500 Radar Lux £2,800 Resolved: Councillor Heron to provide quote and contact details to the clerk so she can order the SID from Traffic Technology.			
037/2017	Correspondence/communication			
a)	Letter from NCC inviting the Parish Council to name the new street off Forest Road - Councillors to consider putting forward a street name. Email from Kevin Parfitt suggesting some names Resolved: To call the road Willow Lane. In Latin, Salcey means Willow.			
b)	Email from MK Council regarding the bus service 33/33a. They are inviting comments from the parish council on the current operation, together with suggestions as to how the timetable could be revised. Councillors to consider if a response is necessary. Resolved: Clerk to email stating bus drivers are very friendly and the current service is good.			
c)	Telephone communication received from parishioner regarding the amount of dog excrement around the village and what the parish council can do about it. Resolved: Clerk to enquire how to order signs warning dog owners that they face a fine if they do not clear up after their dog and to find out how much they cost.			
d)	Emails received regarding the recent communication sent from the parish council to cemetery plot holders. Given the sensitive nature of the letters, the parish council resolved to hold a private session at the end of the meeting.			
038/2017	Finances (previously scrutinised by Cllr. Dawson, internal financial controller)			
a)	Clerk to provide a summary of the council's finances. Unity Trust Bank £24,148.91 - NS&I £3,451.51 - Santander £55,586.08 - sub total £83,186.48 minus allocated funds £58,718.59 - Total £24,467.89 Monies received - £90 from Youth Club subs			
b)	To consider invoices for payment Resolved: to pay invoices as detailed below.			
<u>Cheque No.</u>	<u>Payee</u>	<u>Details</u>	<u>Power to Pay</u>	<u>Amount (inc vat)</u>
300249	M Fuller	Clerk's salary	LGA 1972 s112	£729.56
300250	R Wain	Litter Officer's salary	LGA 1972 s112	£86.40
300251	Catherine Camp	Locum Clerk (Jan)	LGA 1972 s112	£112.05
300252	A H Contracts	Emptying dog bins	Open Spaces Act 1906	£84 (£14)
300253	Street Master	Purchase of new bench	Open Spaces Act 1906	£810 (£135)
300254	A D Electricals	Replace existing church floodlights with LED	LGA 1972 s215	£780 (£130)

		fittings.		
300255	Aylesbury Mains	Repair to street lighting	Highways Act 1980 s301	£56.40 (£9.40)
300256	Aylesbury Mains	Repair to street lighting	Highways Act 1980 s301	£129.96 (21.66)
Total invoices to be paid £2,788.37				
c)	Councillors to note cheque number 300244 made payable at the last meeting to the Information Commissioners Office in the sum of £35 was raised in error and has been cancelled. Noted			
039/2017	Councillors to consider paying to have the community centre hedge cut once a year. Resolved: moved to the next meeting as councillors would like further information from Councillor Barker prior to making a decision.			
040/2017	Councillors to consider the grass mowing Tender document and letter. Resolved: Document agreed with amendment to paragraph 7 as suggested by Councillor Scott Turner.			
041/2017	Councillors to review and consider South Northants Council's Community Governance Review document and determine whether they wish to highlight any issues to SNC. Resolved: No issues to highlight.			
042/2017	Councillors to consider the Service Level Agreement put forward by Clubs for Young People Northamptonshire. Councillors to consider the agreement for the provision of youth services (youth club) in Hartwell from 01/04/17 until 31/03/18. Resolved: Agreed			
043/2017	Councillors to consider putting in place a Memorial Bench Policy which will set out the terms for memorial benches and the number allowed within the cemetery. Resolved: Councillors would like to include trees within the policy. Clerk to research and make necessary alterations for determination at the next meeting.			
044/2017	Councillor to give consideration to cemetery bins which need putting out each week. Resolved: Clerk to devise a rota and pass to councillors, councillors would like 2 months each.			
045/2017	Councillors to consider date for Annual Parish Meeting and what type of event they wish to hold this year. Meeting must be held between 1 st March and 31 st May. Resolved: APM will take place prior to the Council's annual meeting in May.			
046/2017	This part of the meeting was closed to the public and press as provided in Section 1(2) of the Public Bodies Act 1960 to discuss matters relating to the cemetery. Resolved: Clerk to send response as discussed.			
	Items for next agenda Community Centre hedge cutting – Councillor Barker Street lighting – Clerk Memorial benches and trees policy - Clerk Signs warning dog owners of possible fines if they are caught not clearing up after their dog – Clerk Ideas for the M1 Wind Farm grant – Councillors			
	There being no further items to discuss, the meeting closed at 9pm.			