

HARTWELL PARISH COUNCIL

Postal address: 10 Thrupp Bridge Wootton NN4 6AR

Email: clerk@hartwellparishcouncil.gov.uk

Website: www.hartwellparishcouncil.gov.uk



Parish Council Minutes 12th February 2019

Present: Cllrs Jones, Heron, Budden, Hawley and Burrows

SNC Cllr Budden (also HPC Cllr)

NCC Cllr Clarke

Mrs Brack St Johns Church.

Clerk Lynn Lavender

027/2019	Apologies for absence approved Cllrs Barker and Gallen.					
028/2019	Declarations of Interest					
	a)	Declaration of any Disclosable Pecuniary or other interest None				
	b)	Dispensations – To consider written requests for dispensation of DPI. None				
029/2019	Minutes - minutes of 10/01/19 approved and signed					
030/2019	Public participation session 3 minutes max per person 15 mins total. None					
031/2019	Reports from outside bodies: 5 mins max per person					
	a)	Update from County Councillor Michael Clarke on matters relating to NCC Budget will be balanced, more reductions likely next year. Gritting has been re established.				
	b)	Update from District Councillor John Budden on matters relating to SNC Noted				
	c)	Mrs Brack from St John the Baptist Church introduced herself the PC extended a warm welcome.				
032/2019	Co option To receive and action applications for co option to the council None					
033/2019	Councillor Vacancies Agreed to continue advertising widely 4 vacancies remaining					
034/2019	Cemetery 2 burials arranged since last meeting. 1 request for interment of ashes in burial plot, advice obtained from ICCM to be followed. Software installation and training arranged.					
035/2019	Update on street lighting project. Work to start as soon as equipment stocks received.					
036/2019	Village asset walk Update ongoing					
037/2019	Citizens Advice funding request. 19/20 Agreed to fund £200					
038/2019	NHB Update on Playing field applic. Issue re registration of land Cllr Budden to assist + follow up.					
039/2019	Website All Cllrs to confirm contact details with deputy Clerk					
040/2019	Updates – Discussion of matters not otherwise on the agenda for information sharing only					
	a)	Cllr George Jones relating to highways and footpaths around the village. Noted Gullys and drains to be cleared in March.				
041/2019	Correspondence/communication To consider any received as listed below/prior to meeting. None					
042/2019	Planning applications and updates. Noted					
		S/2018/2624/FUL	1 Blacksmiths Way Hartwell NN7 2HY	Single Storey Side Extension	21/11/2018	10 - Approved
		S/2018/2606/MAF	Hilltop House Ashton Road Hartwell NN7 2EY	Part two storey, part single storey extension to provide six additional bedrooms and ancillary office and care space.	19/11/2018	5 - Site Visit Complete by case officer
		S/2018/2106/FUL	Land at the junction of Forest Road and Hawthorn Close Hartwell NN7 2FA	Detached building to create two units for flexible business uses (B1 and B2) and storage (B8)	03/09/2018	5 – Info/amendme nt requested
043/2019	Accounts					
	a)	Council's financial position as at 06/02/19. Unity Bank £41027.03 Santander £32979.44 Noted				
	b)	Received £138 fees Noted				
	c)	Approved payments				
		<u>Payee</u>	<u>Details</u>	<u>Power to Pay</u>		<u>Amount (inc vat)</u>
1183 retrospect		CYPN	Youth Service			£648.00 (£108.00)
		R Wain	Litter Officer's salary	LGA 1972		£101.90
		R Wain	Litter officer X's			£2.50

	L Lavender	Clerk's Salary	LGA 1972	£864.57
	L Morris	Deputy salary	LGA 1972	£136.01
	2 Commune	Website Hosting		£540.00 (£90.00)
1516	RTM Landscapes	Village grass cutting		£459.00 (£76.50)
18869	Aylesbury Mains	maintenance		£108.00 (£18.00)
18815	Aylesbury Mains	maintenance		£81.60 (£13.60)
7303	Ncalc	Chairman training		£42.00
2961	Marcus Young	Dog bin emptying		£1071.00 (£178.50)
18887	Aylesbury Mains	maintenance		£321.60 (£53.60)
	Came Insurance	Annual Insurance		£2101.47
	Nayc	Youth affiliation fee		£48.00
044/2019	Financial Risk Assessment Approved and adopted			
045/2019	Cllr Jones gave feedback on Chairman training session. 2 Cllrs registered for Off to a flying start training.			
046/2019	Update on pension arrangements Ongoing			
047/2019	Date of next meeting Monday 11 th March Noted Annual Parish Meeting to be held on Monday 11th May prior to the Annual meeting of HPC.			

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.