

HARTWELL PARISH COUNCIL

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Minutes of the Hartwell Parish Council's meeting held on Thursday 8th December 2016 at 7.30pm at The Lounge, Hartwell Community Centre, School Lane, Hartwell.

Present: Chairman Councillor Deborah Barker, Vice Chairman Councillor Scott Turner, Councillor George Jones, Councillor Graham Harris, Councillor David Heron. Sarah Fuller (Parish Clerk).

Also present: County Councillor Michael Clarke

563/2016	To receive and approve apologies for absence. Resolved: apologies were received and accepted from Councillor Dawson (work commitments).
564/2016	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Resolved: No declarations were received.
565/2016	To receive and approve for signature the minutes of the full Parish Council meeting held on 10/11/16. Resolved: The minutes were accepted and signed by Councillor Deborah Barker, Chairman.
566/2016	<u>Public participation session</u> No attendees
567/2016	<u>Reports from outside bodies:</u>
a)	To receive an update from Mrs Carol Buck relating to St John the Baptist Church. Apologies were received from Mrs Buck.
b)	Update received from County Councillor Michael Clarke on matters relating to Northamptonshire County Council. Draft budget for 2017/18 should be released over the next week or so. The Police are currently undertaking a consultation regarding future policing and in particular, the possible downgrade to policing in rural areas which the councillors might wish to take a look at. With regards to Salcey Avenue's potholes, Councillor Clarke reported them but unfortunately as they do not meet the criteria, highways only intend to monitor them for the foreseeable future although he would appreciate being kept updated.
c)	Update received from District Councillor John Budden on matters relating to South Northants Council, which councillors duly noted. In particular, there will be three consultation exhibitions held at the Hilton Hotel, Collingtree between 12 th and 14 th December regarding the application for a Development Consent Order for a Strategic Rail Freight Interchange together with associated development works on land in the vicinity of J15 of the M1.
d)	To receive an update from Mr George Jones relating to highways and footpaths around the village. Mr Jones did not have any news relating to footpaths and bridleways but gave the following update on highways in the village. A resident was nearly knocked down on the access road leading to the community centre car park. It is becoming increasingly difficult for drivers to clearly see the road when turning out of the crossroads from the village. The vegetation on both sides of the road needs cutting back. Mr Jones reported this to NCC Street Doctor so hopefully it will soon be resolved. There are a couple of lampposts in the village that appear to have stopped working due to vegetation blocking the sensor. Resolved: Clerk to draft a letter to the residents concerning the overgrown

	vegetation, and ask if they could cut it back. Wording of draft letter to be agreed between the clerk and Councillor Barker. Clerk to report the near miss to Mr Roy Sparks, Community Centre Chairman.			
568/2016	<u>Updates</u> – councillors to receive verbal updates for information purposes only:-			
a)	To receive an update from Councillor Barker regarding the Pocket Park Management Committee Agreement. Resolved: No new information. Item moved to next meeting.			
b)	To receive an update from Councillor Barker regarding the positioning of the village sign. Resolved: Mr Paul Curtis of AC Construction will have the sign repositioned across the road and hopefully this will be done before Christmas.			
569/2016	<u>Correspondence/communication</u> None received			
570/2016	<u>Finances</u> (previously scrutinised by Cllr. Dawson, internal financial controller)			
a)	Summary of the council's finances. Unity £29,046.06 (net of outstanding cheques), Santander £55,586.06, NS&I £3451.51 – total monies held £88,083.63.			
b)	To consider invoices for payment Resolved: councillors agreed to make the following payments.			
<u>Chq No.</u>	<u>Payee</u>	<u>Details</u>	<u>Power to Pay</u>	<u>Amount (inc vat)</u>
300225	Aylesbury Mains	Street lighting - repair	Highways Act 1980	£34.32 (£5.72)
300228	M Fuller	Clerk's salary	LGA 1972	£696.29
300229	R Wain	Litter Officer's salary	LGA 1972	£86.40
300230	Royal British Legion Poppy Appeal	Village memorial wreath	S137	£100
300232	Northamptonshire ACRE	Subscription	LGA 1972	£35
300233	AH Contracts	Emptying dog bins	Open Spaces Act 1906	£84 (inc vat £14)
300234	South Court Environmental	Pocket Park – grass cutting	Open Spaces Act 1906	£275
300235	JAS Landscapes	Cemetery – grass cutting	Open Spaces Act 1906	£50
300236	M Fuller	Wages owed due to underpayment since October 2016	LGA 1972	£141.35
	Total invoices to be paid £1,502.36			
c)	Councillors to consider the recent budget meeting and approve the precept demand of £45,500 for 2017/18. Resolved: Precept demand agreed for 2017/18 at £45,500 – which is an increase of 8.33%. The increase equates to £2.15 per elector per annum and in total the parish council's part of the council tax is £28 per annum.			
d)	Councillors to note cheque number 300219 for £275 made payable to South Court Environment was damaged in the post and therefore another cheque (300234) has been raised. Cheque number 300231 has been void due to administrative error. Resolved: agreed and duly noted.			
571/2016	<u>Planning</u>			
a)	To receive and approve for signature the minutes of the Executive Planning Committee meeting held on 10/11/16. Resolved: Accepted and signed by Councillor Deborah Barker, Chairman.			
b)	New applications - to consider new applications (as listed below) and/or any received prior to the meeting. None received.			
c)	Update on existing planning applications			

1)	S/2016/2449/FUL - Unit D E F Hartwell Business Park Forest Road Hartwell - Change of use from Warehousing B1 & B8 to Leisure D2 (Gymnastics Academy) – approved 17/11/16.
2)	S/2016/2579/FUL – Laurel Cottage, 2 Forest Road, Hartwell - Single storey rear extension – approved 07/12/16.
3)	S/2016/2561/TPO - Salcey Lawn House, Main House, Salcey Lawn, Hartwell – Yew - reduce stems circa 3metres in height and reduce side growth by 1-1.5metres. 2) Lawson - remove to ground level retaining main stem in length. 3) Sycamore - remove to ground level and treat stump (NB works to be undertake after leaf fall). 4) Sycamore, 5) Sycamore, 6) Moribund Oak - Remove to ground level and treat stump. 7) Sweet Chestnut - Remove secondary internal stem to source – approved 02/12/16.
4)	S/2016/2609/FUL – 8 Rose Close, Hartwell - Two storey part single storey rear extension – site visit completed by case officer.
572/2016	Councillors to consider uses for the concrete slab that will be left behind once the telephone box at Church Close is removed. Resolved: Councillors discussed possible uses: Planter – mini village sign – move dog bin - bench Resolved: to consider this item in more detail once the phone box has been removed.
573/2016	Councillors to consider whether they wish to comment on the SNC Conservation Strategy which was sent out in the circulation envelope. Resolved: councillors did not wish to make any comments.
574/2016	<u>Quotes</u>
a)	SID – Traffic Technology (NCC highways approved supplier) SID £2585 + data capture option £810 + 3 x extra brackets at £150 each and may be a spare battery £110 totalling £3955. Resolved: Councillors would like updated quotes which had previously been received. Councillors Jones and Heron will obtain these and provide them for the January meeting.
b)	New bench at the top of Forest Road (next to M1 bridge) Resolved: Purchase Grafton Seat £569 plus £74 delivery and vat. Clerk to arrange purchase/delivery and installation.
575/2016	This part of the meeting was closed to the public and press despite the general duty to conduct meetings in public, as it was necessary on this occasion to exclude the public and press as provided in Section 1(2) of the Public Bodies Act 1960. Resolved: to exclude the press and public from item 576/2016
576/2016	Councillors received a verbal report from Councillor Deborah Barker regarding the litter officer. Resolved: to increase the litter officer’s salary from 01/04/17.
	There being no further business to discuss, the meeting closed at 9.50pm
	Items for next agenda: Councillors to suggest pockets of land in the village that could be purchased/rented for additional recreational use SID quotes – Councillors Jones and Heron Update on street lighting – clerk Councillors to consider applying for parking restrictions on Forest Road.

Please note these minutes are in draft form and will not be considered nor approved until the next parish council meeting on Thursday 12th January 2017.