

Hartwell Parish Council Community Grant Application

For Financial Year 2022 - 2023

Please complete this form in capitals or type. Please number and label any additional sheets used.

Thank you.

1. – Contact Details

Group Name:.....

Charity Number (if applicable):.....

Registered Address:

.....

.....

Name of Chairperson / Leader:.....

Name and position of person completing application (if different):.....

Correspondence Address.....

.....

.....

Contact Telephone Number:

Email Address:.....

2. – Description of Group activity

(a) What is the activity carried out/provided by this group and who does it benefit?

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3. – Questionnaire

(a) What is the total amount of money being applied for?

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(b) How will the grant money be spent? (Please break down if for multiple

items):

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(c) How will it benefit the Community?

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(d) Is the grant the full amount needed for the project or is it a part of what is required?

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(e) If this is not the entire amount, please detail how you intend to raise the remaining funds?

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4. – Accountability

An itemised account will be required for this expenditure for the financial year ending March 2022. In making the application you are agreeing that you have the facility to produce this information and that you will provide proof of accounts upon request:

5. – Data Protection

Hartwell Parish Council will not share any information provided with any Third Party. Information provided will only be shared with members of Hartwell Parish Council.

6. – Payment

If successful, who should the cheque is made payable to:

Account Name.....

Account Sort Code

Account Number

Please note: Cheques will not be made to personal accounts; your group/charity must have its own bank account.

BY SUBMITTING AN APPLICATION YOU ARE AGREEING TO THE TERMS AND CONDITIONS AS DETAILED IN THE GUIDANCE NOTES.

YOU MAY POST OR EMAIL YOUR APPLICATION:

Email clerk@hartwellparishcouncil.gov.uk

Post Hartwell Parish Clerk, Lynn Lavender, 10 Thrupp Bridge, Wootton, Northampton, NN4 6AR