



HARTWELL PARISH COUNCIL

Postal address: 10 Thrupp Bridge Wootton NN4 6AR

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Parish Council Minutes 9th April 2019

Present: Cllrs Jones, Heron, Budden, Hawley

SNC Cllr Budden (also HPC Cllr)

1 member of the public

Clerk Lynn Lavender

068/2019	Apologies for absence Approved Cllrs Baker & Burrows Noted Cllr Clarke			
069/2019	Declarations of Interest			
	a)	Declaration of any Disclosable Pecuniary or other interest None		
	b)	Dispensations – To consider written requests for dispensation of DPI None		
070/2019	Minutes - Minutes of 11/03/19 Approved and signed			
071/2019	Public participation session General comment re buses			
072/2019	Reports from outside bodies: 5 mins max per person			
	a)	Update from County Councillor Michael Clarke on matters relating to NCC No report		
	b)	District Councillor John Budden Reported that Children's services to be separate to unitary arrangements. Shadow organisation from 2020.		
	c)	Update relating to St John the Baptist Church. Circulated and noted		
073/2019	Co option To receive and action applications for co option to the council None received			
074/2019	Councillor Vacancies Update on ongoing process and recruitment plans Ongoing urgent			
075/2019	Cemetery Set up of new software is continuing. Spoil reported in car park			
076/2019	Update on street lighting project. List of issues reported to contractor. Inventory prep ongoing			
077/2019	Village asset walk Update and actions Ongoing			
078/2019	NHB Update on Playing field registration with the Land Registry. To be chased			
079/2019	Website refresh process ongoing			
080/2019	Updates – Discussion of matters not otherwise on the agenda for information sharing only			
	a)	Cllr George Jones relating to highways and footpaths around the village. Report noted. Street Dr now www.fixmystreet.com		
081/2019	Correspondence/communication To consider any received as listed below/prior to meeting.			
	i)	Good Neighbour scheme. Cllr Jones Deferred		
	ii)	Ensign Not suitable as no flagpole		
082/2019	Planning applications No new comments			
	S/2019/0589/NMA	2 Lodge Cottages Salcey Lawn Hartwell NN7 2HA	Non-material amendment S/2017/1732/FUL (Single storey side and rear extension) to alter windows and length of rear extension. 22/03/2019	3 - Case Officer Allocated
	S/2019/0357/FUL	14 Oak Close Hartwell NN7 2JX	First floor front extension 21/02/2019	4 - Consults Despatched
	S/2019/0342/FUL	1 Barley Close Hartwell NN7 2JZ	Two storey side extension & a single storey rear extension 18/02/2019	4 - Consults Despatched
	S/2019/0341/FUL	3 Robins Close Hartwell NN7 2HZ	Part two storey, part single storey rear extension and additional windows in existing side elevation 18/02/2019	5 – Site visit complete by case officer

	S/2018/2106/FUL	Land at the junction of Forest Road and Hawthorn Close Hartwell NN7 2FA	Detached building to create two units for flexible business uses (B1 and B2) and storage (B8)	03/09/2018	7 – Info/amendme nt received
083/2019	Accounts				
a)	Council's financial position as at 31/03/19.		Unity Bank	£21291.12	Santander £32979.44 Noted
b)	Received £ 327.50 fees+ adverts Noted				
c)	Approved payments				
	<u>Payee</u>	<u>Details</u>	<u>Power to Pay</u>	<u>Amount (inc vat)</u>	
	HMRC	PAYE		£449.62	
	B Osborne	Payroll		£63.00	
	R Wain	Litter Officer's salary	LGA 1972	£101.90	
	L Lavender	Clerk's Salary	LGA 1972	£864.57	
	L Morris	Deputy salary	LGA 1972	£136.01	
	L Lavender	Home office +X's		£123.80	
	L Morris	Home office +X's		£96.16	
	G Jones	Expenses		£22.50	
	F Burrows	Expenses		£5.85	
1601	RTM Landscapes	Village grass cutting		£459.00 (£76.50)	
1959	2 Commune			£120.00 (£20.00)	
	HCC	PC room rental		£60.00	
	HCC	Youth room rental		£175.00	
4610	ICCM	Cemetery Institute fees		£95.00	
084/2019	Update on pension arrangements Ongoing				
085/2019	Future agenda items Pocket Park, trees, mowing folly lane, Cllr emails and Good neighbours				
	Date of next meeting Monday 13th May 2019 Annual Parish meeting 7pm Annual Meeting followed by Full Council 7.30pm				

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.