

## HARTWELL PARISH COUNCIL

Postal address: 1 Hazel Close, Hartwell, Northamptonshire, NN7 2LA  
Telephone: 07947 723 200 Email: [clerk@hartwellparishcouncil.gov.uk](mailto:clerk@hartwellparishcouncil.gov.uk)



Minutes of the Hartwell Parish Council's meeting held on Thursday 14<sup>th</sup> April 2016 at 7.30pm at The Lounge, Hartwell Community Centre, School Lane, Hartwell.

Present: Councillors - Smith (Chairman), Barker, Jones, Budden, Heron, Dawson, Webster, Turner  
Sarah Fuller - Clerk

Also Present: 1 x member of the public

<b>408/2016</b>	Apologies received and accepted from Cllr Harris
<b>409/2016</b>	No declarations of interest under the Council's Code of Conduct relating to business on the agenda.
<b>410/2016</b>	<b>Public participation session 7.35pm to 8pm</b>
a)	Widened footpath – emailed received from Mrs Howard from NCC, Highways department which was read out to the parishioner. Parishioner would appreciate a health and safety all weather assessment to be undertaken by Northamptonshire County Council as they feel the pavement gradient is too steep and in icy conditions, you could end up in the road. Councillor Barker will contact Mrs Howard with the request.
<b>411/2016</b>	<b>Reports from outside bodies:</b>
a)	<u>County Councillor Michael Clarke</u> gave the council a brief update regarding the Next General Council – reform of NCC Structures. Debate on unitary structures in an attempt to save money and deliver the same services. Highways maintenance budget and the protection thereof. England's Economic Heartland Strategic Alliance. The Aviva Women's Cycle Tour will come through Northamptonshire on 19 <sup>th</sup> June 2016. The Councillor's Empowerment Fund is £5,000 for the year 2016/17 which is to be shared between 10 parishes. The Council are offering a new Wellbeing Service which core services include weight management, emotional wellbeing, financial support, social inclusion, housing related support, employment and adult learning, smoking and alcohol. This service can be accessed via the website <a href="http://www.firstforwellbeing.co.uk">www.firstforwellbeing.co.uk</a> , 03001265000, <a href="mailto:info@firstforwellbeing.co.uk">info@firstforwellbeing.co.uk</a>
b)	<u>District Councillor John Budden</u> £100,000 has been pledged to the fighting fund for the proposed railway terminus between Blisworth and Milton Malsor. There are a lot of potholes along Amberley Road and Blacksmith's Way which badly need repairing. The parish council took photos last year and reported them to Highways so this will need to be done again. Residents are asked to report the condition of the road on Street Doctor. There have been quite a few thefts from cars parked at the forest although this is allocated under Ashton parish.
c)	<u>Church – Mrs Carol Buck, Church Treasurer</u> The church would like a key to the noticeboards.
d)	<u>Police – PCSO Tara Cooksammy</u> – apologies Tara had emailed councillors an annual crime report, the contents of which were duly noted.
e)	<u>Highways &amp; Footpaths – Mr George Jones</u> A508 resurfacing works to take place from the crossroads with Ashton and Stoke Bruene up to the school and then from the school to the doctors. Village Stiles – some of the stiles around the village are in need of repair and these have been reported to the Footpath Warden at Northamptonshire County Council. The bramble bush on KR2 has been reported once again.
<b>412/2016</b>	<u>Updates</u> – councillors to receive a verbal update (as listed below):-
a)	Councillor Barker gave an update on the Executive Planning Committee meeting which took place on 14/04/16.
<b>413/2016</b>	<u>Correspondence/communication</u>

a)	Hartbeat – Mr Tony Barker, Guest Editor - duly noted.			
b)	Email from Highways regarding the bus stop location on Park Road – duly noted.			
c)	Email from Resident proposing a new dog bin is installed on the corner of Forest Road and Forest View (Opposite side of the road to School Lane).			
414/2016	Minutes of the full Parish Council meeting held on 10/03/16 were approved as an accurate record of that meeting.			
415/2016	No matters arose from the above minutes.			
416/2016	<b>Finances</b>			
a)	Councillors duly noted the following financial information:- As at 31/03/16 Total sum of monies held with Santander £48,417.81, Unity Trust Bank £24,983.30 and National Saving & Investments £3,451.51. Un-cleared cheques £392.90. Income generated from:- Hartbeat adverts £240.60, Cemetery £56, NCC mowing grant £771.87, Youth Club subs £110, £11.92 interest from Unity Trust Bank (total income £1,190.39).			
b)	Council approved the staff salaries before PAYE for April £722.75 which included March overtime for Mr Jacquest 6.5 hrs.			
c)	<b><u>Invoices for payment</u></b>			
	Payee	Details	Power to Pay	Amount
n/a	R Wain	Litter Officer wages	LGA 1972 s.112	£80.50
n/a	A Jacquest	Cemetery Caretaker's wages	LGA 1972 s.112	£84.40
n/a	M Fuller	Clerk wages	LGA 1972 s.112	£484.80
n/a	M Fuller	Mobile top up 10.03.16	LGA 1972	£10.00
8576	A H Contracts	Emptying dog bins	Open Spaces Act 1906 ss.9&10	£84 (vat £14)
16249	Aylesbury Mains	Street lamp repair (25 – replumb column)	Highways Act 1980 s.301	£81.60 (vat £13.60)
16236	Aylesbury Mains	Street lamp repair (19, 74, 31, 17, Meadslade)	Highways Act 1980 s.301	£175.08 (vat £29.18)
H12C96BF36	E-on	Electricity – Street lighting	Highways Act 1980 s.301	£1,345.74
n/a	HMRC	PAYE	LGA 1972 s.112	£53.20
HCC001047	Hartwell Community Centre	Parish Council's meeting room hire Jan – Mar	LGA 1972	£69
HCC001048	Hartwell Community Centre	Youth Club – Hall and Lounge hire – Jan – Mar	LGA (Misc Prov.) 1976 s.19	£300
n/a	Hartwell Community Centre	Donation towards the MUGA opening event	LGA (Misc Prov.) 1976 s.19	£204
5609	Northants CALC	Membership fee for year ending 31.03.17, Internal Audit Service	LGA 1972	£799.60
4659	Barbara Osborne	Payroll services Jan – Mar	LGA 1972	£58.50
n/a	A L Barker	Hartbeat expenses – envelopes, postage	LGA 1972	£47.71
14887	Allseasons	Grass cutting village and playing field	Open Spaces Act 1906 ss.9&10	£348 (vat £58)
1001675	Kallkwik	Printing Hartbeat	LGA 1972	£1189
599	2commune Ltd	Website hosting, support, annual licence, email address (year 2)	LGA 1972	£510 (vat £85)
4610/2016/17	ICCM	Parish Council membership fee 2016/17 (Cemetery)	LGA 1972	£90
5050815 5051170	The Conservation Volunteer	Hedge Laying 20.02.16 & 23.03.16	Open Spaces 1906	£420 & £ 300 Total £720
	Information Commissioner Office	Parish Council membership fee	LGA 1972	£35

	<b>Total invoices to be paid £6770.43</b>
<b>d)</b>	Councillors approved the paying of the Hedge Laying training sessions as envisaged when the park was initially opened and is contained with the management plan under objective 1c and “features of the plan”. Invoices 5050815 £420 (vat £70) & 5051170 £300 (vat £50) total £720.
<b>e)</b>	Councillors would like the clerk to investigate other financial institutions given Unity Trust Bank will no longer pay interest and will charge £6 per month for their current account.
<b>417/2016</b>	Cemetery fees for burials and interments The parish council resolved to adopt Roade Parish Council’s burial fees and explanatory notes although there will be no charge for burials for Minors (0-16 years). The fees will be adopted on 01/05/16. Clerk to send updated fees list to Funeral Directors and update the website.
<b>418/2016</b>	As it is a legal requirement to have data protection, the parish council resolved to become a member of the Information Commissioner’s Office. Membership fee £35.
<b>419/2016</b>	Village dog bins Councillors resolved to replace all the village dog bins (7) and approved the quote from JRB Enterprises for £157 per dog bin plus vat. £20 per bin installation costs was approved. Clerk to order bins and contact AH Contracts regarding installation. Councillors would like the Clerk to investigate the costs associated with the installation of a new dog bin at the top of Forest View and gave permission for its installation. A wooden post is already in place.
<b>420/2016</b>	Community Defibrillator The parish council would like to investigate promoting community first aid provision.
<b>421/2016</b>	Annual Village Meeting Friday 20 <sup>th</sup> May at 6.30pm - Clerk to invite the Community First Responders, NACRE, Police, Community Grant, County Councillor Michael Clarke, District Councillor John Budden, MP Andrea Leadsom, Village groups, information on the South Northamptonshire Local Plan 2a
<b>422/2016</b>	South Northamptonshire Local Plan 2a Questionnaire – Councillors would like to book the Lounge for the 28 <sup>th</sup> April at 7pm to go through the questionnaire. Email Councillors once confirmed.
<b>423/2016</b>	Councillor Webster informed the parish council that this would be her last meeting as she did not intend to stand again in May. The parish council thanked Councillor Webster for her hard work over the last eleven years as both Clerk and Councillor. Clerk to contact SNC to inform them of her resignation.
	Items for next agenda Cemetery War Memorial South Northamptonshire Local Plan Part 2a – Questionnaire
	<b>Meeting closed 9.05pm</b>

Please note these minutes are in draft and will not be considered by the Parish Council for accuracy until their next meeting on Thursday 12<sup>th</sup> May 2016.